

**Town of Stanfield  
Minutes of Regular Meeting for December  
on December 1, 2022**

**Determination of Quorum**

A quorum was determined with the presence of Mayor Kevin Barbee and Commissioners Jerry Williams, Faye Love, Greg Bratton, James Kluttz, and Brent Holbrooks.

**Call to Order**

Mayor Kevin Barbee called the meeting to order at 7:02 pm.

**Approval of Agenda**

**Brent Holbrooks made a motion to accept the agenda as written. All were in favor. Motion carried.**

**Approval of Minutes**

**James Kluttz made a motion to accept the minutes from November 3, 2022, as written. All were in favor. Motion carried.**

**Approval of Bills**

**Faye Love made a motion to pay the bills. All were in favor. Motion carried.**

**Presentation of FY 2021-2022 Audit-Huneycutt, Parsley, and Taylor- Will Huneycutt the town's auditor came and gave an update on how the town was doing. The town is in great shape, and he found no concerns about anything.**

At this time James Kluttz presented Kevin Barbee with a shadow box for our gratitude for all his hard and dedicated work for 17 years as Mayor. James Kluttz read a story to describe Kevin.

**Old Business Concluded at this time.**

**Oaths of Office was done at this time-** James Kluttz, Brent Holbrooks, Greg Lucas- serving a 4-year term 2022-2026. Greg Bratton serving 2 years (unexpired term), 2022-2024.

Mayor Kluttz- Commissioners Department assignments for the next 2 years were done at this time. Faye Love- Administration/Finance, Brent Holbrooks-Police dept, Greg Bratton- Streets and Parks & Recreation, Jerry Williams- Water & Sewer, and Greg Lucas- Planning & Zoning.

**Administration/Finance**

Faye Love summarized the Monthly Financial Report for November. A copy is always available if anyone would like to have a copy.

**Public Safety**

Monday our SRO- (School Resource Officer) Kinsley Fore was sworn in. Our new police officer Ian Barclay will finish school on Dec 15, 2022, and he will start riding right away.

**Streets**

The NC Hwy 200 Sidewalk project. We had this process on temporary pause. Greg Bratton was waiting on an answer from DOT about shortening the sidewalk project. DOT gave us 3 options, 1. Keep limits of West Side. 2. Keep the same. 3. Drop the project completely.

Questions and answers regarding the Hwy 200 sidewalk project took place at this time

**Greg Bratton made a motion to go with option 3- drop the Hwy 200 sidewalk project. All were in favor. Motion carried, with Brent Holbrooks recusing himself.**

### **Parks & Recreation**

We will be meeting with Sam King- the Engineer working on a design for the new stairs for the upper ballfield and retaining wall for seating. We will be meeting with him on Wednesday, Dec 7, to discuss this.

Regarding the bids for the bathroom and concession stand renovation, we have received 3 bids back. There are a lot higher than expected. We should contact James Stuart and get his option.

### **Water & Sewer**

Public Works Dept will be putting up an antenna at the police dept. This is supposed to help them locate trouble areas more quickly. This will be going up at the Police Dept because this is the highest area in town.

### **Planning & Zoning**

**Greg Lucas made a motion to accept Anita Newhouse as an inside regular member for another 2-year term. All were in favor. Motion carried.**

**Greg Lucas made a motion to approve Scott Kiker as an inside alternate for a 2-year term. All were in favor. Motion carried.**

**Greg Lucas made a motion to approve Aldi Lowery as an ETJ alternate for another 2-year term. All were in favor. Motion carried.**

We still have 2 positions to fill on the planning and zoning board.

### **Mayor**

James Kluttz wanted to suggest that Greg Lucas serve as Mayor-pro-Tem for the next 2 years.

James Kluttz read the "Thank you for your service Day" proclamation.

**Greg Lucas made a motion to adopt the "Thank you for your service, Day" proclamation. All were in favor. Motion carried.**

**Brent Holbrooks made a motion to approve the 2023 Commissioners meeting. All were in favor. Motion carried. (See attached)**

**Brent Holbrooks made a motion to accept the 2023 Holiday Schedule. All were in favor. Motion carried. (See attached).**

**Greg Lucas made a motion to approve the 2023 Planning and Zoning meeting schedule. All were in favor. Motion carried. (See attached).**

The last leaf pick-up will be on December 17. Resident limb drop-off at Pete Henkel Park is the first 2 weeks of January. We are working with Waste Management to perform a limb pickup for residents in a few months. The date is to be determined.

### **Public Comment**

No one spoke

Jerry Williams made a motion to go into a closed session. All were in favor. Motion carried.

Jerry Williams made a motion to come out of closed session. All were in favor. Motion carried.

Next regular meeting January 5, 2023

**Jerry Williams made a motion to adjourn at 9:15. All were in favor. Motion approved.**