

**Town of Stanfield
Minutes of Regular Meeting
on May 4, 2023**

Public Hearing – Special Use Permit – B.E. Holbrooks Company, Inc. – No one spoke

Determination of Quorum

A quorum was determined with the presence of Mayor James Kluttz and Commissioners Jerry Williams, Faye Love, Greg Lucas, Greg Bratton, and Brent Holbrooks.

Call to Order

Mayor James Kluttz called the meeting to order at 7pm.

Approval of Agenda

Faye Love made a motion to accept the agenda as written. All in favor. Motion passed.

Approval of Minutes

Faye Love made a motion to approve the April 6, 2023. All in favor. Motion passed.

Public Comment Session:

- Christina Mullis, N Locust Avenue, asked Faye Love if we have a fail-safe plan for town funds. Faye explained the Town has funds in two secure locations. Christina also asked if we could erect leash law signs in Pete Henkel Park. Bridgette will work with Stanfield Public Works to get signs erected.
- Bessie Garmon, Renee Ford Road, said that “Renee Ford is not a racetrack”.
- Andy Cave, Park View Drive, stated that he would like to see walking trails on the undeveloped park land. He disagrees with the volleyball courts shown on the conceptual plan displayed in Town Hall. Bridgette explained that the displayed plan was a requirement of the PARTF grant submission but in no way represents any final decisions concerning the undeveloped park property.

NCDOT – Hwy 200 Sidewalk Project – Theo Ghitea, Scott Miller, and Lee Snuggs presented a written report containing information related to the Town of Stanfield’s initial request for a pedestrian sidewalk running parallel to Hwy 200 from N Love Chapel Road to Carmel Drive, located fully on the west side. The report also detailed costs for the proposed new design that shows a crosswalk located just north of Willow Creek Dr, crossing Hwy 200 from west to east, with about one-third of the sidewalk’s total length on the west side and the remainder on the east side ending across from Carmel Dr. The new design, if approved, will begin as a new project, and is estimated to cost the Town no less than \$154,000. **After much discussion, Greg Bratton made a motion to hold a Public Hearing on June 1 to hear comments from citizens. This motion also requires additional notices to be sent directly to affected property owners on NC Hwy 200. All in favor. Motion passed.**

Administration/Finance

Faye Love summarized the Monthly Financial Report for April. She explained that we obtained three quotes for a new auditor and **Faye made a motion to approve Tony Brewer to perform the annual fiscal year audit for Stanfield. All in favor. Motion passed.** Faye informed the Board that Bridgette will be checking with several banks to get the best CD rates, as the two \$190,000 Emergency Funds CDs will mature on May 24.

Public Safety

Brent Holbrooks informed the Board that Officer Grant Nelson is now working fulltime day shifts.

Streets

No further

Parks & Recreation

Greg Bratton thanked Brent for his involvement in the completion of the Concession Stand Project. Greg received two bids for the final element of the PARTF Grant Project involving the stairs and retaining wall. **Greg made a motion to award the contract to LCJ Construction. All in favor. Motion passed.**

Water & Sewer

Jerry Williams is checking several locations for quotes on a new tractor for use by Stanfield Public Works. Funds may be added to the FY '23-'24 budget for the purchase.

Planning & Zoning

Greg Lucas made a motion to approve the Special Use Permit submitted by B.E. Holbrooks Company, Inc to add structures to 101 N Locust Ave. Brent Holbrooks recused himself from this vote as he is the applicant. **All were in favor. Motion passed.**

Mayor

James Klutz explained the history of Stanfield Code Enforcement for the past several years and the opportunity we have to enter into an agreement with Centralina Regional Council to provide Code Enforcement On-Call Services. Bridgette would like to add \$5000 to the FY '23-'24 budget for Code Enforcement. **Greg Lucas made a motion to enter into an agreement with Centralina Regional Council to provide Code Enforcement On-Call Services pending approval of the requested budget funds. All in favor. Motion passed.**

The Board discussed details of the FY '23-'24 Budget Worksheet. Special projects/capital purchases include; repaving/adding lighting to the Tennis Court (with assistance from Stanly County - \$10,000 grant), Engineering improvements at the Police Department, PARTF Grant Stairs project, Hwy 200 Sidewalk Project (with assistance from NCDOT - approximately \$1,000,000 funds), Tractor for Public works (estimate \$40,000), Pleasant Ave/School Drainage (with assistance from State funds - approximately \$40,000). All members also continued the discussion regarding grinder pump maintenance for Stanfield sewer customers. Bridgette gave the current customer count; total number of Stanfield sewer customers is 390 which includes 160 grinder pump customers (151 inside town limits, 9 outside town limits). \$40,000 is budgeted annually strictly to maintain/replace grinder pumps with the costs being passed on to all sewer customers. \$40,000 will be included in the FY '23-'24 Proposed Budget pending a final decision on the question of continuing grinder pump maintenance. James asked Board members to consider all possible options for grinder pump maintenance and plan to continue this topic at the June meeting. **Brent made a motion to adjust the budget as discussed and schedule a public hearing to hear comments regarding the Proposed FY '23-'24 Budget at the June 1 meeting. All in favor. Motion passed.**

Bridgette informed the Board that on-line bill pay is now available for Stanfield water/sewer customers as of today, May 4.

Faye Love made a motion to adjourn at 8:17pm. All in favor. Motion passed.