

**Town of Stanfield
Minutes of Regular Meeting
on October 5, 2023**

Determination of Quorum

A quorum was determined with the presence of Mayor James Kluttz and Commissioners Jerry Williams, Faye Love, Brent Holbrooks, and Greg Lucas.

Brent Holbrooks made a motion to excuse Greg Bratton. All in favor. Motion approved.

Call to Order

Mayor James Kluttz called the meeting to order at 7pm.

Approval of Agenda

Greg Lucas made a motion to approve the agenda. All in favor. Motion approved.

Approval of Minutes

Greg Lucas made a motion to approve the September 7, 2023 minutes. All in favor. Motion approved.

Public Comment Session

No one spoke

Administration/Finance

Faye Love summarized the fiscal year-to-date financial report.

Public Safety

Brent Holbrooks summarized the monthly police calls for service report. He also informed the Board that Officer Hunter Furr has returned to active duty.

Streets

Greg Lucas spoke with David Castleberry regarding the S Love Chapel curb project. Greg said he did not get a clear answer from David as to whether he would follow through with the resolution he had proposed on August 21 to replace marked curbing and backfill. Greg Bratton received a quote to remove and replace the curb from Brad Palmer. A second quote was submitted a month earlier by Neighborly Concrete. After a long discussion by all Board members, **Jerry made a motion to hold off on making a final decision to resolve the curb issue until we get more reliable quotes. All in favor. Motion approved.**

Board members agreed that all future projects must be followed up by a legal contract after the project has been awarded.

James explained the plan to hang seasonal banners throughout the town. An agreement, reviewed by the town attorney, has been forwarded to Duke Energy that, when approved, will give the Town permission to place the banners on specified Duke poles. **Jerry made a motion to approve the expense and purchase of seasonal banners and brackets pending approval of the Duke Energy agreement. All in favor. Motion approved.** A budget amendment will be presented at a later date to cover the expense.

Parks & Recreation

Brent stated that the Pete Henkel Park stair project (an element of the PARTF grant) is near completion. Additional concrete work around the concession stand and picnic shelter will be discussed at an upcoming meeting.

Water & Sewer

Jerry Williams made a motion to accept ownership of the Park View water line extension.

All in favor. Motion approved. See attached.

Jerry Williams made a motion to accept ownership of the Park View sewer line extension. All in favor. Motion approved. See attached.

Jerry Williams made a motion to accept ownership of the Garmon Mill Estates Phase 1 water line extension. All in favor. Motion approved. See attached.

Planning & Zoning

Greg Lucas explained that a resident had asked for a definition of “attached” in a matter related to code enforcement. **Greg made a motion to hold a public hearing to amend the Zoning Ordinance to add a definition of “attached”. All in favor. Motion approved.**

Greg explained that Stanfield Elementary has stated that they are considering replacing the current school sign with an LED sign. Because Stanfield’s current zoning regulations prohibit LED or electronic message boards, the P&Z Board recommends an amendment. **Greg made a motion to hold a public hearing to amend the Zoning Ordinance by adding Electronic Message Boards. All in favor. Motion approved.**

Following the decision made at the September meeting regarding new customer grinder pumps, an amendment to the Stanfield General Ordinance is necessary. **Greg made a motion to hold a public hearing to amend the General Ordinance regarding new grinder pump customer maintenance with an effective date of amendment approval. All in favor. Motion approved.**

The P&Z board discussed closing Spring St, Aleta St, and undeveloped Concord St. They forwarded a recommendation to close only Concord. **Greg made a motion to close to the public the undeveloped portion of Concord Street between NC Hwy 200 N and N Love Chapel Rd. All in favor. Motion approved.**

Mayor

James announced resident limb drop off and leaf pickups. He also mentioned the annual Thanksgiving Food Drive at Log Barn Park.

Greg Lucas made a motion to adjourn at 8pm. All were in favor. Motion approved.